

2022 JUPAS Admissions Exercise ( Interview / Written Exam)

**Request Form for Change of Interview / Exam Date / Time**

To: Admissions Office, Academic Registry

E-mail: 334jupas@hkbu.edu.hk

From: (Name) \_\_\_\_\_

(JUPAS Application No.) \_\_\_\_\_

Contact: (Mobile) \_\_\_\_\_

(E-mail Address) \_\_\_\_\_

(Applicant will be notified of the result of this request by mobile phone or via e-mail.)

I would like to request for a change of the interview date/time owing to special circumstances beyond my control, e.g. accident, illness. My request details are as follows:

**Programme for written test:**

JUPAS Catalogue No.

Programme Title

**ORIGINAL**

**REQUEST FOR A CHANGE TO**

Requested date and time are considered on an individual basis.

**Interview / Exam**

**Date:**

**Reporting Time:**


**Requested Date:**

**Requested Time:**

**Jun/Jul/Aug** \_\_\_\_\_ \*


Reasons for change of interview date/time

**\*\*Note: Request for Change of interview date/time without supporting document will NOT be entertained)\*\***

Supporting documents attached: Yes/No\*

No. of pages attached : \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**For Office Use**

(i) Department's Consideration (to be replied \* on / before: \_\_\_\_\_ )

Request is approved/ not approved\*.

**New Exam Venue:**

**New Date/Time:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(name in capital)

(ii) Applicant to be notified of the decision by \* Department / Academic Registry via e-mail / phone.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(name in capital)